

The Annual Quality Assurance Cell
AQAR REPORT (2012-13)
Vivekananda College, Bhadravati.
Dist-Chandrapur
State-Maharashtra
442902

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Vivekananda Mahavidyalaya, Bhadrawati

1.2 Address Line 1

Pandav ward,

Address Line 2

Vijasan Road

City/Town

Bhadrawati

State

Maharashtra

Pin Code

442902

Institution e-mail address

Vmb.edu@rediffmail.com

Contact Nos.

07175 266120

Name of the Head of the Institution:

Dr. N. G. Umate

Tel. No. with STD Code:

07175-266120

Mobile:

9822626033

Name of the IQAC Co-ordinator:

Prof. Jyoti Pramod Rakhunde

Mobile:

9975649585

IQAC e-mail address:

mohit.sawe123@GMAIL.COM

1.3 NAAC Track ID (For ex. MHCOGN 18879)

10066

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/57/RAR/61 dated 30-11-2011

1.5 Website address:

www.vmbedu.in

Web-link of the AQAR:

http://www.vmbedu.in/AQAR2012-13.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2003	5 years
2	2 nd Cycle		1.89	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

22.12.2004

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC On 28.09.2012 ✓
- ii. AQAR 2012-13 submitted to NAAC on 24.06 2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

RTM Nagpur University, Nagpur.
Gondwana University, Gadchiroli.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

a) Communicative English b) Taxation

c) Computer Certificate

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
Community representatives

01

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held 01

2.11 No. of meetings with various stakeholders:

No.

06

Faculty

03

Non-Teaching Staff Students

01

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International National State Institution Level 1

(ii) Themes

Quality Enhancement and quality sustenance”.

2.14 Significant Activities and contributions made by IQAC

1. IQAC organised a seminar for teaching- nonteaching staff members in August 2012. The theme of the seminar was ‘Quality Enhancement and quality sustenance”.
2. Career Guidance and Placement Cell strengthened
3. IQAC prepared calendar of activities of IQAC 2012-13.
4. IQAC meeting on 18.9.2012.
5. IQAC prepared documents on
 - a) Mentoring system
 - b) Grievance redressed Cell for teaching staff and nonteaching staff.
 - c) Manual for staff members on quality development..
 - d) Check List of scores and documents for verification of API scores.
 - e) Report of Annual activities of the institution 2012-13.
 - f) Feedback form for IQAC’s role in 2012-13.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Benchmarking in teaching-learning process</p> <p>Academic planning by the faculty</p> <p>To use ICT in more classes.</p> <p>To organise at least two guest lectures.</p> <p>To increase result.</p> <p>Feedback on subject from students</p> <p>Benchmarking in extension activities</p> <p>Plantation of medicine plants</p> <p>Floriculture</p> <p>Alcoholics anonymous</p> <p>Water harvesting</p> <p>Campus cleaning by the students and staff</p> <p>Benchmarking in Research Activities</p> <p>To attend at least one national & one international seminar or conference.</p> <p>To present at least one research paper in national or international seminar, conference.</p> <p>To upload literature in our college website</p>	<p>Prepared</p> <p>ICT is used by faculty for more classes.</p> <p>Guest lectures were organised by staff members.</p> <p>Result increased.</p> <p>Feedback taken by feedback committee.</p> <p>Yet to develop</p> <p>Yet to start</p> <p>Activity is start in the college.</p> <p>Yet to start.</p> <p>Regular campus cleaning programs are taken by NSS.</p> <p>23 state, 30 national & 08 international level conferences attended by the faculty.</p> <p>03 state, 14 national and 06 international level research papers were presented by the faculty.</p> <p>Nil</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

Management has given suggestions for quality sustenance and assurance to assist the activities run by the institution.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03			
UG	04			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	02		04
Others				
Total	08	02	nil	04

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	07	04	Nil	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	01	--	--	--	01	--	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	30	23
Presented papers	06	14	03
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Provide the ICT facility by the institution
- Inspiration about the class seminars
- Research projects by the students

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Oral test, Unit test, question answer method, question bank, group discussion.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

04

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A Part 3	39	Nil	01	05	01	17.95%
B. Com Part 3	09	Nil	01	01	Nil	22.22%
B. B. A.	05	Nil	01	02	Nil	60%
B.C.C.A.	01	Nil	Nil	Nil	Nil	0%
M.A.(Mar.)	01	Nil	Nil	Nil	Nil	Nil
M.A.(Soc)	01	Nil	Nil	Nil	01	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC fix benchmarking in teaching- learning process like

- For at least 10% classes ICT should be use.
- Increase result up to at least 80%

In the end of the session through annual report from faculty, IQAC assess the performance of the faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages staff members to write research papers for international, national conferences, seminars.

IQAC promotes to library to make more availability of journals, periodicals of various subjects.

IQAC suggested special research cubical to Librarian.

IQAC encourages staff members for major/minor research and also for organising international, national, state seminars or conferences as well as to books or chapters in books or journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	03	
Non-Peer Review Journals	01		
e-Journals			
Conference proceedings	05	14	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

02

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level Nil

National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level Nil

National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil

National level Nil International level Nil

3.24 No. Of Awards won in NCC:

University level Nil State level Nil

National level Nil International level Nil

3.25 No. of Extension activities organized

University forum Nil College forum Nil

NCC Nil NSS 05 Any other Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS department organised seven days special camp in a village with the concept of 'Clean gram'
- Tree plantation, Blood donation camp, Eye donation camp, Campus cleaning program also organised by NSS department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 acre			2 acre
Class rooms	17	04	UGC	21
Laboratories	01			01
Seminar Halls	01		Management	01
No. of important equipments purchased (1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others Women common room		01	UGC	01

4.2 Computerization of administration and library

E-Goverence of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6932	1022557	209	36347	7141	1058904
Reference Books	4121	1245993	853	367291	4974	1613284
e-Books	55000	-	25000	-	80000	-
Journals	20	12000	--	--	20	12000
e-Journals	2000	-	2000-	--	4000	-
Digital Database	-	-	-	-	-	-
CD & Video	27	4921	--	--	27	4921
Others (specify)	Newspaper 11	10000	-	-	11	10000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	25	all	Wifi	-	07	07	10
Added	-	-	-	-	-	-	-	-
Total	49	25	all	-	-	07	07	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

e-Governance of administration and library

4.6 Amount spent on maintenance in lakhs:

i) ICT

35,700

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

Nil

iv) Others

Nil

Total:

35,700

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC suggest and planned for student mentoring system.
- IQAC suggest a) sitting arrangement for the students, while waiting in front of Principal office. b) Canteen in college campus c) Xerox facility for the students.

5.2 Efforts made by the institution for tracking the progression

Management, Principal, IQAC encourages staff members for college development. Efforts are taken by IQAC for tracking the progression. IQAC distributed 'Manual' to all teaching and nonteaching staff members which comprises vision of the institution, benchmarking in various aspects. Regular feedback of faculty members is taken by Principal and given suggestions as per need.

Staff council created no. Of committees for various responsibilities like: a) Admission Committee b) women grievances committee c) Enviournment Committee d) Population Education Committee d) Student welfare Committee etc.

IQAC collects annual reports from the committee in charge. Principal and IQAC gives suggestions for betterment of the work to them.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
313	11		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	115	35		208	65

Last Year 2011-12						This Year 2012-13					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
45	94	37	220	-	396	67	70	36	151	-	324

Demand ratio

Dropout 18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has formulated career counselling and employment guidance cell under the UGC scheme. Competitive coaching classes are run by the cell for SC, ST, OBC and Minorities.

No. of students beneficiaries

61

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	02

5.6 Details of student counselling and career guidance

College has formulated career counselling and employment guidance cell. Through the cell various counselling activities are running. Counselling is informally given a support serviced to the students. The cell addressed the students for career opportunities in education. Students makes confident to perform better. Counselling thus addresses both the academic and the career concerns and opportunities.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Women grievances committee is working in the college. Essay competition, elocution competition was organised for the students on the topic “women empowerment”. Through art gallery pictures and information on women contribution towards society were displayed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	168	5,81,074
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Swami Vivekananda's vision "**Man making and Nation Building**" is our vision.

Mission of the College

- To create environment for the promotion of value-oriented education.
- To impart qualitative and valuable service in the field of Higher Education to make the students as responsible citizens.
- To make the students to withstand global competitions.
- To attain community and social development through curricular and co-curricular activities.
- To promote equality and social justice.

6.2 Does the Institution has a management Information System

Yes.

1. Vivekananada Dnyanpeeth(Convent) Warora is a parent institution works as a advisory.
2. Institution have Local Management Committee which comprises president of the parent society as a chairman, four members from management, three teacher representative, and Principal as a secretary.LMC secretary organises two annual meetings. It approves infrastructure development plans, audited statement of every financial year, gives the consent to financial budget, it also approves annual increments of the teaching – non teaching staff as per their performance. LMC gives guidelines for institutional development.
3. We have a Staff Council which comprises Principal as a Head of the council, one is a secretary and the entire faculty as a members. Staff council form various committees for academic and extension activities and appoint there in charges. It discusses and implements various programmes in the college.
4. Student Council is a student’s council. It consist class representatives students who appoints on merit basis, two girl student representatives, one NSS representative, one from sports and games ,one from cultural department and also two faculty members . Principal preside over the council. Council organizes various programmes. It also place grievances of the student before the Principal.
5. Admission committee is forms by staff council which takes responsibility of student’s admissions. It completes online admission according to norms of government and Parent University.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Three staff members participated in curriculum development workshops organised by university.

6.3.2 Teaching and Learning

Inspiration for use of audio-visual techniques for teaching-learning by the principal. Regular unit tests, assignments, regular feedback by the students are in practice.

6.3.3 Examination and Evaluation

Regular oral or written unit test, class seminars, question answers on the topics.

6.3.4 Research and Development

- Institution established a committee named, 'Research Progression Committee'.
- It encourages faculty to attend state, national and international seminars, conferences. Also encourages to write research papers, articles
- Principal encourages for minor & major projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

For quality improvement there is a 'Library committee' consisting of four members. Half yearly meetings held of the committee. According to decision taken by the committee plans taken place. Facility of OPAC, internet, special reading room for girl students, e-journals, e-books are making available.

For ICT improvement there is a special committee presided by the Principal. According to need decisions taken by the committee and implemented by the college. Computer up gradation for the students, to promote teachers for the use of modern technique in the teaching-learning, instruments like LCD, projector, interactive board, magic pen is placed in the institution.

For physical infrastructure there is a 'Building Committee'. Committee takes decisions about infrastructure development according to need.

6.3.6 Human Resource Management

Management gives suggestions through local management committee and frequently visiting to the college. Faculty members are encouraged by the Principal for e-learning and update about the current trends in their concerned areas.

6.3.7 Faculty and Staff recruitment

The appointment of faculty and staff is as per UGC/Government norms regarding qualifications and quality.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

There is an admission committee for each faculty. The committee consists of four members. One of the senior members among them works as a chairman. The admission notice displays on the notice board as well as it displays on local T. V. Channel. After collecting admission forms committee arranges them merit wise and display on notice board. The policies of reservation of government strictly followed during the process. The entire process is completed within stipulated time.

6.4 Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance,
Non teaching	Medical Insurance, Loan facility
Students	Scholarship, Free ship, EBC, Minority Scholarship, Handicap Scholarship. Cash Prize for toppers

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	no	Yes	Principal
Administrative	no	no	Yes	LMC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Revised

College have an Alumni Association which comprises Principal as a president of the association, a faculty member as a secretary and few alumni as members. Secretary calls regular annual meeting of the alumni. They discuss on development and requirements of the college. Alumni always show support for the development of the institution. Alumni's talk with college students keep healthy atmosphere in the institution. Through feedback forms they express their views on various aspects

6.12 Activities and support from the Parent – Teacher Association

College have a Parent teacher Association. It comprises Principal as a president of the association, one faculty member as a secretary and parents as members. Secretary calls regular annual meeting of the parents. They discuss on development and requirements of the college. Parents always show support for the development of the institution. Through feedback forms they express their views on various aspects

6.13 Development programmes for support staff

---Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institution organised tree plantation programme in the month of August. Waste baskets are placed in the campus. Through discipline committee institution takes care about the plastic free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Programmes 1) Taxation 2) Communicative English are introduced during the year. As well as class seminars, Group discussions are added in teaching learning process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action designed by IQAC keep in front of staff council meeting in the beginning of the year. Various committees were formed according to activity. Principal and IQAC design the sketch of committee work and circulate them.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Cash award for meritorious student by every subject teacher.
- Best student award by the institution on the basis of decided criteria.
- Special best student award for girl student.
- Best library user award.
- Reading room facility is available for alumni.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree plantation program every year on 4 august.
- Environment science is the subject for B. A. 2 year students.
- Display pictures on environment through Art Gallery.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:

1. Upgrading qualification of faculty.
2. Well stock library with internet access.
3. Clean and green campus.
4. Quality teaching and regular classes.

Weaknesses:

1. Decline of the admission.
2. Less use of ICT by faculty.
3. Lack lustre performance of students at national level competitive exams.

Opportunities:

1. Scope for expanding the sports infrastructure.
2. Faculty have scope for to use more ICT in teaching- learning process.
3. Through remedial programme faculty can attract more number of students.

Threats:

1. Migration of the students towards other professional courses.
2. Competitions and growth of other education institutions.

8. Plans of institution for next year

Planning for various aspects for 2013-14

Benchmarking in teaching-learning process

To use ICT in at least 10 % classes.

To organise more guest lectures.

To increase result up to at least 90% .

Benchmarking in extension activities

Plantation of medicine plants

Floriculture

Honey bees project

Water harvesting

To establish research centre

Online registration form for alumni

Online feedback by community

To join other career information website for more information

Benchmarking in Research Activities

To attend more national & one international seminar or conference.

To present more research paper in national or international seminar, conference.

To upload literature in our college website.

Name ____Prof- Jyoti P. Rakhunde

Name ____Dr.N.G.Umate

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Academic Calendar

2012-13

Month	Activity	Department
June		
11th June	College reopens Admission Process	Admission Committee
15th June	Commencement of regular classes	
July		
	Admission Process	Admission Committee
11th July	World Population Day	NSS and Population Education Committee
12th July	Principal's Address To all the admitted students	

<p>August</p> <p>4th Aug)</p> <p>8th Aug</p> <p>12th Aug</p> <p>15th Aug</p>	<p>Various Programmes on the occasion of Birth Anniversary of Adv. M. V. Temurde Saheb</p> <p>1) Tree Plantation</p> <p>2) ‘Vivek’ release</p> <p>3) Blood Donation Camp</p> <p>Kranti Day</p> <p>Dr. Ranganathan Day</p> <p>Independence Day</p>	<p>Environment Committee</p> <p>Magazine Committee</p> <p>NSS</p> <p>NSS</p> <p>Library Department</p>
<p>September</p> <p>5th Sep</p> <p>8th Sep</p> <p>21st Sep</p>	<p>Student Council Election</p> <p>Teacher’s Day Program</p> <p>World Literacy Day</p> <p>Sadbhawana Din</p> <p>Campus Cleaning</p>	<p>Student Welfare Committee</p> <p>NSS, Cultural Department</p> <p>Population Education Committee</p> <p>NSS</p> <p>NSS</p>
<p>October</p> <p>2nd Oct</p>	<p>Gandhi Jayanti Program</p> <p>Gandhi Exhibition</p> <p>Study Tour</p>	<p>N SS</p> <p>Political Science and Library Dep.</p> <p>Environment Department</p>
<p>27.10.12 to 26.11.12</p>	<p>Diwali Vacation</p> <p>Gondwana University Winter Examinations Centre.</p>	<p>Examination-in-Charge</p>

December		
1 st Dec	World AIDS Day	NS S
6 th Dec	1)Dr. Babasaheb Ambedkar Mahaparinirvan Din Program 2)Dr. Ambedkar Exhibition	NSS and Cultural Dep. Political Science and Library Department
January		
3 rd Jan	Savitribai Fuley Jayanti Celebration NSS seven days special Camp in a village	Cultural Dep. NSS
12 th Jan	Vivekananda Jayanti Celebration Week 1)Vivekananda Jayanti Programme 2)Jagruti' release 3)Felicitation of meritorious students 4)Alumni Meet 5)Parents-Teachers Meet 6)Vivekananda Exhibition	Cultural Department Population Education Committee Alumni Committee Alumni Committee Parents Committee Political science and Library Dep.
26 th Jan	Republic Day Celebration	
February		
	Study tour Physical Test Medical Test	Department of Commerce Physical Department Physical Department

March		
8th March	World Women's Day University Exams	NSS Examination In-Charge
April, May	University Exams	
1st May	Maharashtra Din Celebration Session End	

To,

Honourable Adv. Temurde Saheb

President, Vivekananda Dyanpeeth (Convent) Warora

Sub: To Approve AQAR 2012-13

Respected Sir,

It is Annual Quality Assurance Report 2012-13 of our Vivekananda College Bhadrawati prepared by IQAC which we have to send online to NAAC, Bangalore. So please give your valuable suggestions and approval for the AQAR 2012-13.

Thanking you.

Yours Faithfully

Principal

